

**Policy and Procedure Document
Virginia Institute of Marine Science
William & Mary**



Number: PPD - 0004
Subject: Parking
Responsible Office: Chief Operating Officer

The regulations concerning parking at the Gloucester Point campus of the Virginia Institute of Marine Science (VIMS) generally are those specified by [Parking Services of William & Mary](#) (W&M) and are distributed yearly with parking permits. All vehicles parked on the Gloucester Point campus must have a valid parking pass.

Additionally, the Dean & Director of VIMS designates a Parking Committee which may, from time to time, suggest special regulations which the Dean & Director may or may not choose to adopt. If those special regulations are to be permanent, they will be published as addenda or modifications to this PPD. If those regulations are to be for a limited time, they will be published by email or other local means as appropriate.

The VIMS Dean & Director's Office, as authorized by W&M Parking Services, can provide temporary parking passes as needed for new employees until their permanent pass is received or for visiting scholars. The Dean & Director's Office, as authorized by W&M Parking Services, can also provide parking passes for short-term visitors to the Gloucester Point campus.

Regulations concerning parking at the Eastern Shore Laboratory (ESL) of VIMS are at the discretion of the Dean & Director who will seek recommendations from the Director of the Eastern Shore Campus. Regulations concerning parking at the Kauffman Center are at the discretion of the Dean & Director.

Effective Date: July 1, 2009
Updates: May 7, 2010
Sept. 2023